

# How to Access Collective Brokerage

## **STEP 1 - assess**

Use the Brokerage Decision Tree to determine if your intended support or intervention is eligible to be reimbursed via the Linker Network Collective Brokerage.

## **STEP 2 - support**

If eligible you should proceed with your intended support or intervention expenditure (using your standard organisation payment options, eg petty cash), with reasonable confidence that the cost of the expenditure will be reimbursed by the Linker Network Collective Brokerage.

## **STEP 3 - claim**

To claim a reimbursement, send an email to [brokerage@linker.org.au](mailto:brokerage@linker.org.au)

Please copy and paste the following questions into your email and provide relevant answers before sending:

*Your Name:*

*Your Organisation:*

*Your Local Linker Network:*

*Amount to be reimbursed:*

*I have attached evidence of expenditure (receipts): Yes / No*

*Brokerage was used for: A / B*

*A) 'leap' from immediate danger, or B) 'leap' in the short term that will make longer-term independence, safety, empowerment & family preservation possible*

*Description of what brokerage was used for:*

*Description of intended benefit to client:*

*Clients Name (+Month/Year of birth):*

*Date / Location of support:*